

# Taber Shooting Foundation

## BYLAWS

### NAME

1. The name of the Society shall be the Taber Shooting Foundation and is hereinafter referred to as the "Club".

### AUTHORITY FOR ESTABLISHMENT AND OPERATION

2. The Taber Shooting Foundation is established and registered under the authority of Corporate Registry of Alberta as a Society.
3. The Club may make bylaws and policies pertaining to the operation of the Club in the manner prescribed within this Bylaw.

### PURPOSE

4. The Taber Shooting Foundation is dedicated to the promotion of firearm and archery shooting sports.

### AFFILIATION

5. The Club may affiliate with Provincial/National Clubs or Associations organized for a similar purpose and may enter competitions which are considered by the Executive Committee to create a competitive interest in shooting.

### MEMBERSHIP

6. a. Membership in the Club is required to participate as a member and to access Club facilities.
  - i. No firearms shall be discharged at any Club range unless a Certified Range Safety Officer is Present at that range.
  - ii. Only certified Range Safety Officers will have range access keys.
- b. **The following types of membership are authorized under the provisions of the Club Bylaws to all persons that are in compliance with all Federal and Provincial firearm laws are not prohibited from owning or using firearms under those laws.**
  - i. **REGULAR: 18 years of age and older.**
  - ii. **JUNIOR: ages 12 through 17 years of age. (Amended 2018 AGM)**
  - iii. **LIFETIME HONORARY.** Memberships under this category may be given to individuals who have shown themselves worthy of such an honour through long term service to the Club and Community.

7. Membership year shall run from 01 January to 31 December of each year.
8. Memberships are issued by the Membership Committee under the direction of the Executive Committee in the form prescribed by the Club and in accordance to conditions established by the Club.
9. Regular members will be a minimum age of 18 years.
10. The Executive Committee has the power to refuse a membership, based on conclusive evidence of the individuals past actions for a period of up to and including 2 calendar years. Upon a completion of a 2 calendar year membership refusal, any extensions of refusal of membership shall be voted on at either an Annual General Meeting or a Special Meeting.

#### **EXECUTIVE COMMITTEE (Directors & Officers)**

11. The Executive Committee shall be composed of Regular members as follows:
  - a. *PRESIDENT*. Elected and approved by the membership.
  - b. *VICE PRESIDENT*. Elected and approved by the membership. (A second Vice President may also be elected and approved)
  - c. *SECRETARY*. Elected and approved by the membership.
  - d. *TREASURER*. Elected by the membership or hired by the executive.
  - e. *DIRECTORS*. (Minimum of 5) 3 - appointed by member associations, 2 elected by the membership.
  - f. MUNICIPAL DISTRICT OF TABER REPRESENTATIVE- Appointed by the Council of the Municipal District of Taber.
  - g. The majority of the Executive Committee shall be made up of individual who reside within the geographic boundaries of the Municipal District of Taber.

#### **TERMS OF REFERENCE**

12. *PRESIDENT*. The President shall:
  - a. Coordinate all activities of the Club, in accordance with Club Bylaws,
  - b. Plan and call Executive and General Meetings,
  - c. Ensure members meet membership regulations as outlined in the Bylaws,
  - d. Liaise with Municipal authorities and Law Enforcement as required,
  - e. Liaise with other shooting organizations/personnel as required,
  - f. Endeavour to fill Executive and Committee vacancies as they occur, in an acting capacity until the next election of the Executive,
  - g. Attend any Sub-Committee meetings called and if necessary, present and discuss any problems or items of interest concerning the Club,
  - h. Shall co-ordinate all Range improvements, modifications and maintenance as required.
  - i. Act as one of the signing authorities for the expenditures of the Club.
  - j. Ensure that all meeting notifications and correspondence is completed in accordance with Club bylaws and policies
13. *VICE PRESIDENT*. The Vice President shall:
  - a. Assume the duties of the President in his absence,
  - b. Performs only those duties and responsibilities assigned to him by the President, and
  - c. Act as one of the signing authorities for the expenditures of the Club.

- d. Contact the Club membership to assist in maintenance of Club facilities when required .
  - e. Conducts or co-ordinates training for Range Safety Officers in the Club and submits those names to the President.
  - f. Ensures that instructions in regard to safety are maintained and provided to new members and the aims of the Club are met,
  - g. Arranges for maintenance and repair of range equipment as necessary J
  - h. Recommends to the Secretary, applications for conveyance permit if local police authorities require permits to be directed through the Executive,
  - i. Ensures that the competition rules and regulations adopted by the Club are universal in nature and that visitors to or from other clubs or associations are not confused and thus possibly create a safety hazard,
  - j. Controls the activity schedule so that an adequate balance between practice and competitive shooting aspects exists within the Club,
  - k. Issues schedules and notices as required to the members,
  - l. Organizes matches or invitational matches involving other clubs or associations to promote the aims of the Club
14. *SECRETARY*. The Secretary shall:
- a. Be responsible to the President for the completion of all Club correspondence,
  - b. Serve on the Executive Committee,
  - c. Keep minutes of all meetings and if unable to attend, arrange a replacement to keep an accurate record which will then be added to the Secretary's Record of Minutes and be available for the next meeting to the membership,
  - d. Maintain a current membership list that will be available to the Executive and Directors.
  - e. Maintain the membership email and address directory
15. *TREASURER*. The Treasurer shall:
- a. Act as one of the signing authorities for the expenditures of the Club.
  - b. Be responsible for the control and maintenance of all Club funds,
  - c. Maintain financial records of all income and expenditures concerning the Association and make them available when requested by the membership,
  - d. Control a Petty Cash Float of \$500 for miscellaneous expenditures without the requirement for approval of a general membership vote,
  - e. Ensure that any request by a member of the Club or the Executive for funding to put on events that will benefit the Club, has prior to dispensing funds a detailed, written explanation how the funds are to be spent.
  - f. Ensure that all federal, provincial, and municipal taxes are paid as required by their due dates,
  - g. Ensure that all insurance that is required is paid by their due date,
  - h. Ensure that all annual returns as required are paid by their due date.
16. *DIRECTORS*: The Directors shall:
- a. Act as a member of the Executive of the Club.
  - b. Act as a voting member of the Club Executive.
  - c. Assist in the operation of the Club as directed by the Executive Council.
  - d. The appointed representative from the Municipal District of Taber shall act as a Director.

## ELECTIONS

17. Members of the Executive shall be elected (and in the case of Directors, approved) by a simple majority vote of Regular members in good standing present at the Annual General Meeting, to serve during the following membership year.
  - a. A Year shall be defined as the period from January 1 to December 31 of each calendar year.
  - b. Election of the Officers shall be as follows;
    - i. The President of the Club shall be elected for a two year term in each even numbered year.
    - ii. The Vice President of the Club shall be elected for two year term in each odd numbered year.
      1. Except in the first year of establishment of the Club where the Vice President will serve for a 1 year term beginning in 2012.
    - iii. The Secretary shall be elected for a one year term each year.
    - iv. The Treasurer shall be elected for a one year term each year.
    - v. 2 Directors shall be elected for a one year term by the membership at large.
    - vi. 3 individuals shall be appointed by the following organizations to serve on the Executive of the Club as Directors:
      1. One Director from the Taber Fish and Game and the Vauxhall Fish and Game Associations
      2. One Director from the Taber Pistol and Revolver Club
      3. One Director from the Taber Archers and Bowhunters
    - vii. The Municipal District of Taber representative shall be appointed to the Executive by the Council of the Municipal District of Taber on an annual basis.
      1. The Municipal District of Taber may appoint an alternate member to attend in the absence of the appointed member.
  - d. No member of the Executive shall be paid for performing their duties.
  - e. Members of the Executive Committee shall be elected by a simple majority vote of Regular members in good standing present at the Annual General Meeting.
  - f. **Members may serve on the Executive for 3 consecutive terms in any specific position if they wish to stand for re-election annually and then may be nominated for other executive positions. (Amended 2019 AGM)**
  - g. Executive members shall be subject to a recall vote if it is felt by the membership that their actions or performance has harmed or is detrimental to the operation of the Club
    - i. A recall petition is valid provided it is;
      1. Signed by 35 regular members in good standing,
      2. That the petition states the reason why the recall of the executive member(s) is necessary,
      3. That it clearly states the names of the Executive member(s) subject to the recall petition.
    - ii. A General meeting of the membership shall be convened to vote on any recall petition received by the Executive within 35 calendar days from the date that the petition is presented to the Executive.
      1. A "Notice of Meeting - Recall Vote" shall be provided to the body of the membership in the manner prescribed within Section 22 of this bylaw
    - iii. A vote by the membership in attendance at the meeting shall be conducted to either accept or reject the recall petition in the manner prescribed within Section 29 of this bylaw.

- iv. If the petition for recall is accepted by majority vote by the membership in attendance at the meeting convened to hold the recall vote a vote to replace the recalled executive member(s) must be conducted at the same meeting.
- v. The Municipal District of Taber representative is not subject to any recall vote.
- vi. Any member of the Executive recalled as a result of a recall petition that is accepted by the majority of club members in accordance with 17(g)(iv) above shall not be eligible for re-election or re-appointment to any position on the Executive of the Club for a period of 1 year.

## **SUB-COMMITTEES**

- 18. The Executive may establish a Sub-Committee for any purpose it deems necessary. The Executive shall determine the Sub-Committees terms of reference (mandate), budget and term.
  - a. **Sub-Committees may be formed as needed with the Chair voted in by Executive (amended 2019 AGM) sections b and c removed section d became b and section e became c**
  - b. Sub-Committee's may consist of:
    - Rifle
    - Pistol/ Revolver
    - Cowboy Action Shooting
    - IPSC
    - Archery
    - Rimfire
    - Black Powder
    - Range Infrastructure Improvements
    - Range Maintenance / Stores
    - Website / Newsletter
    - Public Relations
    - Membership
    - or any other purpose designated by the Executive
  - c. The Sub-Committee shall only exercise that authority granted to them by the Club as outlined within the Terms of Reference for the Sub-Committee by the Executive which shall be approved by majority vote of the Club at an Annual General Meeting or a General Meeting as duly convened.

## **MEETINGS**

- 19. The Annual General Meeting shall be conducted before February 28 annually.
- 20. General Meetings may be held quarterly or as determined by the Executive Committee.
- 21. Executive Meetings or Special Meetings shall be called as necessary by the President in consultation with the Executive Committee.
- 22. All meetings shall be announced through the local media 30 days in advance or 8 days in advance by email to each member. A notice of all meetings shall include the proposed agenda along with the date, time, and location of the meeting.
  - a. Meeting notifications shall be posted on the Club Bulletin Board located at the Club range.
  - b. Meeting notifications shall be made to members. Notifications shall be made by email to the last known email address provided by the member.
  - c. It is the responsibility of each member to maintain their current email address with the Club Secretary for notification purposes. The Club shall not be responsible for email notifications that are not received by any member as a result of old or deficient email addresses.
  - d. A member in good standing may attend any General Meeting, Executive Meeting or Special Meeting as follows:
    - i. A member may attend and vote on any motion made at an Annual General Meeting, a General Meeting, or a Special Meeting.
    - ii. A member of the Club who is not on the Executive may only attend the Executive meeting at the invitation of the President.

- a. A member who has been invited to attend an Executive meeting may not vote on any motion at an Executive Meeting.
- b. A member of the Club who is not on the Executive may not speak at an Executive Meeting except at the request of the President.
- iii. A member of the Club who is not a member of a Sub-Committee may be invited to attend a Sub-Committee meeting by the Chairman of the Sub-Committee.
  - a. A member of the Club who is not a member of a Sub-Committee may not speak at Sub-Committee meetings except at the request of the Chairman.
  - b. A member of the Club who is not a member of a Sub-Committee may not vote on any motion at a Sub-Committee meeting.

#### **QUORUM**

- 23. The Quorum for an Annual General Meeting, a General Meeting or Special Meeting shall be 25 Regular members in good standing.
- 24. The Quorum for an Executive Meeting shall be a majority of the Executive Officers which shall mean 50% of the executive membership plus one member of the executive.

#### **ESTABLISHMENT OF CLUB POLICY**

- 25. The Executive Committee may present Policies pertaining to the operation of the Club to the body of the membership of the club for adoption.
- 26. Policies do not become official until adopted by vote by the body of the membership at an Annual General Meeting, a General Meeting, or a Special meeting in accordance with Section 29 of this Bylaw.

#### **ESTABLISHMENT OF CLUB BYLAWS**

- 27. The Executive Committee may present Bylaws pertaining to the operation of the Club to the body of the membership of the Club for adoption.
- 28. Bylaws do not become official until adopted by vote by the body of the membership at an Annual General Meeting, a General Meeting, or a Special meeting in accordance with Section 29 of this Bylaw.

#### **VOTING**

- 29. All issues to be voted on shall be decided by simple majority vote of those present at the meeting with a Quorum of Regular members present with a simple show of hands. During the election of the Executive, if requested by a member of the Club and sustained by a majority of the members in attendance voting may be by secret ballot. Honorary members shall not have voting privileges. Voting by proxy is not allowed.
  - a. The Municipal District of Taber representative may take any motion put forward at any meeting to the Council of the Municipal District of Taber for consideration, and may subsequently issue a veto on any vote on any motion to adopt a motion, bylaw or policy made by the Club executive or membership.
    - i. The Municipal District of Taber representative to the Club executive shall be granted a motion to postpone on any motion put before the Executive or membership of the Club until the next Executive, Special or General meeting of the membership until after the Council of the Municipal District of Taber has considered the motion. The Council may direct the MD of Taber representative on the Club executive to issue a veto vote on postponed.
  - b. Should a veto be issued by the Municipal District of Taber representative on behalf of the Council of the Municipal District of Taber the reason for the veto shall be recorded in the minutes of the Annual Meeting, Special Meeting, General Meeting or Executive meeting.

- c. Any motion vetoed by the Municipal District of Taber representative on behalf of the Council of the Municipal District of Taber cannot be made again for a period of 30 days.
- d. The Municipal District of Taber representative may request any motion accepted by the body of the membership made in the absence of the Municipal District of Taber representative to be re-tabled for a vote by the body of the membership.

#### **ADOPTION OR AMENDMENTS TO BY-LAWS**

- 30. Any proposal to adopt or amend a Bylaw shall be by notice in writing posted on the Club Bulletin Board and by notification to each regular member in good standing by either telephone, electronic (email) or by regular mail at least thirty (30) days prior to a General Meeting where the Executive Committee shall put any resulting resolutions to an immediate vote for approval in principle. Voting shall be in accordance with Section 29 of this Bylaw. Bylaws can only be amended by a majority vote of the Club members in attendance at any meeting.
  - a. Any bylaw or bylaw amendment accepted by the majority of the members of the Club does not come into effect until it is approved by the Council of the Municipal District of Taber.
  - b. The Club President shall forward to the Council of the Municipal District of Taber any bylaw or bylaw amendment accepted by the Club for approval of the Council with a request for Council review and approval.
  - c. Should the bylaw or the bylaw amendment not be accepted by the Council of the Municipal District of Taber the bylaw or bylaw amendment shall have no force or effect on the Club, and the bylaw or bylaw amendment shall be deemed to have not been adopted or amended as may be the case. The Minutes of the Club shall indicate that the bylaw or bylaw amendment was not approved by the Municipal District of Taber Council.

#### **DISCIPLINE AND GENERAL CONDUCT**

- 31. Any Range incidents or accidents must be reported to the Club Executive immediately. Safety infractions will be dealt with by the Club Executive on a case by case basis. The Club Executive may suspend range privileges of any Club member involved and may or may not notify the Provincial Chief Firearms Officer and local police depending on the severity of the incident.

#### **MEMBERSHIP REVOCATION**

- 32. Following a majority vote by the Executive any member of the Club may have their membership cancelled because of actions clearly detrimental to the interests of the Club.
  - a. A member who is subject to membership cancellation may appeal the decision at the next scheduled Executive Meeting. The individual whose membership has been revoked has the right to submit a written appeal to the Club Executive who shall review the appeal letter and who will be solely responsible to determine whether to uphold or overturn the membership revocation .

#### **MEMBERSHIP SUSPENSION OR RESIGNATION**

- 33. Members of the Executive, Directors, Range Safety Officers and Assistant Range Safety Officers may immediately suspend any member for committing an unsafe act. Members who are suspended for an unsafe act by a person delegated by the Club to make such determination must immediately leave the Club range. Such suspension will remain in force pending review of the circumstances by the Executive Committee. Suspension for other reasons may only be directed by the President and will be subject to review by the Executive Committee.
- 34. Regular members wishing to resign need only to notify a member of the Executive verbally at any time.
- 35. Keys to the range and membership cards remain the property of the club and shall be surrendered on notification of resignation or suspension or revocation of membership.

## RESIGNATION OF EXECUTIVE OFFICERS

36. For a number of reasons, it is sometimes necessary for Executive Officers to submit their resignation prior to completion of their term of office. It is important that such vacant positions be filled expediently in order that the effectiveness of the Executive Committee is not undermined.
37. The following procedures shall apply:
- a. As the position of President is an elected position and approved by the written resignations shall be required with an explanatory memo to the Vice
  - b. When the President submits his resignation prior to expiration of the normal term of office, the Vice President shall automatically become President on an interim basis until it is possible to hold a General Meeting to elect a new President.
  - c. Resignation of other members of the Executive; If the Vice President becomes the interim President as indicated above or if the Vice President or other Executive Officer submits his/her resignation prior to the expiration of the normal term of office, the Executive Committee shall select an eligible and willing replacement to fill on an interim basis until it is possible to hold a General Meeting for the purpose of electing a new Executive Officer
  - d. The process of replacing resigning Executive Officers shall be recorded in the minutes of the Executive Committee.

## FINANCES

38. The financial Control of the club shall be as follows:
- a. *OPERATING BUDGET, EXPENSES, AUDIT OF ACCOUNTS*
    - i. All money taken in by the Club shall be deposited with the Club Bank account and all purchases shall be made through that account shall benefit the Club.
    - ii. All cheques for payment issued by the Club shall have two signatures. The Club President, Vice President and Treasurer shall be designated signing authorities.
    - iii. The Treasurer shall submit a Financial Statement to the Executive at each meeting which shall include an accounting of all Club funds including expenditures, income assets and liabilities and shall provide an Operating Budget for the current budget year and an Audited Financial Statement of the previous year's financial transactions at the Clubs Annual General Meeting.
    - iv. The Treasurer shall complete the Society Annual Return and return prior to July 1 of each year.
    - v. The finances of the club shall be audited by the Clubs auditor once a year, the audited financial statement to be presented at the Annual General Meeting. The Auditor shall be appointed at each annual general meeting by the body of the membership.
    - vi. The Club shall not borrow money or incur debt.
    - vii. For unforeseen purchases over \$500.00 that were not budgeted for in the annual budget, prior approval must be obtained from the Executive Committee on the recommendation of the President.
  - b. *REVENUE AND EXPENDITURES*

The finances of the Club shall be audited by an independent professional financial auditor at least once every 3 years or on the occasion of the change of Treasurer.
  - c. *PETTY CASH*

The Club may authorize one member of the Executive Committee to make purchases from a petty cash float which can be received from the Treasurer. Authorization is received by recording of the proposed holder and the amount of the petty cash float (\$500.00) in Club Minutes which are then submitted for approval at the next General Meeting.
  - d. *CONTROL OF CLUB OWNED PROPERTY.*



If a new Club stores person is appointed or volunteers, he/she shall meet with the previous store's person, bring the inventory up to date and report to the membership at the next General Meeting. The inventory shall be verified on a regular basis, any addition, deletion, or loss shall be reported to the Treasurer as required. Temporary issues of inventory items in the Club will be carefully controlled.

e. *PROCEDURES FOR WRITE OFF OR DISPOSAL OF CLUB EQUIPMENT OR PROPERTY.*

Once an item has been deemed unserviceable and un-repairable or no longer required, the Club stores person shall submit a memo to the President outlining the description of each item, the quantity, the replacement cost and the reason for the write off. The President shall make recommendations and if the items are more than \$500.00 in value bring forward a request to the executive committee for their approval action on disposal. Upon approval of the request, an independent checker shall ensure that the items in question are disposed of/destroyed at the least financial loss to the Club. All Club members shall have first opportunity to purchase any items being disposed of by the Club following the advertising of the items to be disposed of upon the Club bulletin board.

f. *SIGNING AUTHORITY.*

The President, Vice President and Treasurer shall be signing authorities for the Club.

### **COST OF MEMBERSHIP**

39. **Membership Fees and membership structure will be reviewed by the executive committee at a regular meeting in January of each year. If the executive committee determines changes are necessary, those changes will become effective for the following year. (Amended 2018 AGM)**
40. Additional fees for Matches or Events as decided by the Executive and recorded in the Minutes are authorized.
41. A portion of every match fee charged for a shooting match that is conducted at any range on Club property shall be paid to the club to pay for maintenance and operation of the range. This proportion of match fee policy to be established on an annual basis by the Club Executive.

### **MEMBERSHIP IDENTIFICATION CARDS**

42. A membership- card and range key will be issued to all members and remain the property of the Club. A membership card or other satisfactory proof of membership in good standing, shall be produced at the Club range upon request by any member of the Executive Committee or designated Range Safety Officer. Any person failing to produce same may be required to forthwith leave the Range in the discretion of the Executive Committee member or Range Safety Officer.

### **HOURS OF OPERATION**

43. The general hours of operation will be from dawn to dusk, 365 days a year unless a club activity authorized by the Executive Committee is planned outside these times or the range is undergoing maintenance and is dependent upon current / future Federal Firearms Regulations.

### **CONDITIONS OF OCCUPANCY**

44. The Executive Committee is responsible for ensuring that:
  - a. All members register upon entry to the range,
  - b. All members of the Club shall take responsibility for general clean up duties after a practice/match of the range and club owned equipment. Users are responsible for ensuring all garbage and refuse is placed in garbage receptacles provided,
  - c. Members shall ensure all building doors and gates are secured when the range is being vacated, and
  - d. The gate shall be locked during normal usage unless an organized match is in progress.
  - e. Members shall accept full responsibility for all expenses caused by loss, negligence, vandalism, or misuse of Club property.

## **INSURANCE**

45. The activities carried on within the Club shall be insured through the insurance offered by the National Firearms Association or a Registered Insurance Company. The Treasurer shall ensure that each member as well as the Executive Committee and directors are covered. Fees for the purchase of insurance shall be taken from club funds.

## **REPORTS AND RETURNS**

46. The Club shall maintain detailed records of its activities for use by the membership or external audit if required. Detailed records shall be maintained concerning membership, expenditures, revenue, and other Club activities by the Executive Committee. Fees for Annual reports to Corporate Registry and Revenue Canada if applicable shall be taken from club funds.

## **ORDER OF BUSINESS AT MEETINGS**

47. The list of items to be brought before a meeting is called the "Agenda". The sequence in which the items of business are arranged is called the "Order of Business".
48. The Order of Business for Executive, General Meetings or Special Meetings shall be as follows:
- a. Call to Order,
  - b. Attendance Count,
  - c. Reading of Previous Minutes,
  - d. Adoption of the Minutes,
  - e. Finance Report including details on all Club payables, receivables, assets and liabilities,
  - f. Reports of the Executive Officers,
  - g. Review of Correspondence,
  - h. Business arising from the previous minutes,
  - i. New Business,
  - j. Election of New Executive (if required)
  - k. Announcements, and
  - l. Adjournment.

## **GUESTS**

49. Guests, at the discretion of any member, after demonstrating a proficiency in the safe handling of firearms and willing to submit to the rules and regulations of the club, will be permitted to attend a Club activity under the immediate supervision of a member.
- a. The term "Guest" is defined as an individual who is not a regular member of the Club who attends the Club facilities in the presence of a member in good standing.
50. A member may bring one guest or special interest group as an introduction to the range. Each "Guest" may attend the Club range twice for introductory purposes. Persons designated as "Guests" wishing to participate in any further additional activities will be required to pay a guest fee or purchase a regular or junior membership. (Amended at 2018 AGM)
- a. The Club may establish a fee for non-members.
51. A member is responsible for the actions of any guest accompanying them.

## **COMPLAINTS AND SUGGESTIONS**

52. Any complaints or constructive suggestions may be made in writing to the President for review and action as appropriate.

#### **PRIVATELY OWNED EQUIPMENT**

53. The use of privately owned equipment will be permitted provided it is approved by the Executive.
54. Storage of personal material and equipment is not allowed at the Range except as approved by the Executive.

#### **RANGE SAFETY OFFICERS**

55. Range Safety Officers shall complete a recognised Range Safety Officer Course.

#### **PERMITS**

56. Firearms Permits and Permits to convey firearms of any nature are the responsibility of the individual.

#### **SAFETY REGULATIONS**

57. Safety is the responsibility of all members. The Executive Committee may establish, revise, and enforce Range Safety Regulations as are deemed necessary.

#### **DISTRIBUTION OF BY LAWS**

58. All members shall have access to the bylaws. Bylaws shall be available at the annual general meeting and posted on the range. Copies of the Bylaws will be available upon request from the Executive.

#### **ASSOCIATION SEAL**

59. The Association has no requirement for a seal.

#### **APPROVAL**

60. The above By-Laws are approved by a special resolution of the membership.